



## INFORMATION & SAFETY PROTOCOLS

### Planning your Visit & Checking In

- All children are registered in our Check-Ins system so we have all pertinent information to properly care for your child. You can register your child on our website or when you check-in on Sunday.
- You will check your child in at our Children's Check-In located in the church foyer.
- We use a paging system that will text your cell phone if your child needs you. Please keep your cell phone with you. (You can put it on vibrate if you'd like.) It texts the child's name, class, and a brief description of what they need.
- Children are only released to parents or guardians.
- We suggest children come in comfortable play shoes & clothes and have a jacket. It's helpful if children's jackets, Bibles, etc. are labeled with your child's name so we know who to return them to if they are left.
- If your child has an allergy, it will be noted on their nametag. We will also post the day's snack beside the classroom door so you know what we have planned. We do not allow food with peanut products in our classes. We desire to make snacktime safe and joyful for your child, so please communicate with us if there is a way we can do that better.

### In-Classroom Policies

- Every class has a teacher and at least one assistant.
- All volunteers must pass a background check to work in our children's classes.
- Every classroom has windows in the doors through which you are welcome to observe.
- You are welcome in the classroom at any time. Since all our volunteers are background-checked, please only work with your child when in the classroom. If you'd like to become a volunteer, let us know at our Welcome Center or on your Connect Card!
- Toys and classroom furniture are cleaned weekly.
- We use positive, calm responses towards children. We may use small rewards like stickers, candy, stamps, or prizes to help motivate good behavior.
- Our Pre-K and Elementary classes will have an outdoor playground time every Sunday, weather permitting.
- First Aid Kits are in all classrooms.

### Special Needs

- It is our desire to serve every family. If your child has special needs, we want to work with you to help make our classes a place where your child feels safe and loved. We know that parents know their children best so we value your wisdom and experience in understanding how to best serve your child. Please let us know if you'd like to meet or chat on the phone. Let someone at Children's Check-In know, and we will contact you this week.

## **Bathroom Policies**

- **Nursery:** Parents will be notified via text if their little one needs a diaper change or to go to the bathroom. For parent's peace of mind, no Faith Kids volunteers are authorized to change diapers.
- **Pre-K:** All Preschool and Kindergarten children will use the women's bathroom only. There is a door to the women's bathroom in the preschool room. A female teacher or assistant will stand in the preschool bathroom doorway to supervise as children use the restroom stalls and wash their hands. If a child is having difficulty in a stall, we will text you. If necessary, we will assist the child while keeping the stall door open and having another teacher or assistant present to observe.
- **Elementary:** The teacher or assistant will walk a group of students to the bathroom alcove. They will check to make sure the men's and women's restrooms are empty. The teacher or assistant will send a few students at a time into the appropriate restroom. Any adults needing to use the restroom will be asked to wait until the children are out. Teachers and assistants remain in the alcove outside the restrooms to supervise.

## **COVID-19 Policies**

- During the COVID-19 pandemic in 2020-2022, the Faith Kids team made every effort to keep children & families safe. We did our best to follow the current recommendations regarding best practices for COVID-19 & we will continue to do so as needed moving forward"
- Masks are not required, but volunteers & children are welcome to wear masks if they so choose. Child-sized masks are available at the Children's Check-In table, and adult-sized masks are available near the front door.